

REPORTING ACTIVITY: OTS/LOGS + OTS/OSADATE: 4 APR 81QUARTERLY PERIOD: OCT 80 - DEC 80I. TYPES OF VEHICLES

- A. Subcompact/Compact Sedans, Station Wagons
- B. Midsize Sedans, Station Wagons
- C. Large Sedans, Station Wagons
- D. Trucks
- (1) Gasoline
- (2) Diesel
- E. Buses
- (1) Gasoline
- (2) Diesel

Number of Assigned Vehicles	Number of GSA-Leased Vehicles	Total Miles Driven
<u>3</u>		<u>4,675</u>
<u>4</u>		<u>7,976*</u>
<u>2</u>		<u>5,079</u>
<u>9</u>		<u>17,630*</u>

TOTALS.....

I. FUEL CONSUMPTION

- A. Dispensed from Agency pumps
- B. Purchased Commercially
- (1) Imprest Funds
- (2) Credit Cards
- C. GSA Interagency Motor Pool System

Gasoline		Diesel	
Gallons	Cost	Gallons	Cost
<u>402.6</u>	<u>\$553.80</u>		
<u>666.0</u>	<u>\$1,009.55</u>		
<u>1068.6</u>	<u>\$1,563.35</u>		

TOTALS.....

\* MILEAGE FOR ONE VEHICLE USED BY OTS/OSA WAS AT

HENCE MILEAGE NOT KNOWN. WILL BE REPORTED NEXT QTR.



## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Mileage and Fuel Consumption for OTS vehicles

FROM:

P&amp;PS/OL

EXTENSION

NO.

9 July 1981

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Chief, Logistics Br.,  
OTS

2.

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15.

Don:

Per our telecon, attached are copies of OTS's previous mileage and fuel consumption input together with our original request for this data.

The suggested reporting format was designed to quantify mileage and fuel consumption data from various components in as consistent manner as possible, recognizing that several activities such as [ ] operate under somewhat unique conditions. The comprehensive data provided in the [ ] mileage and fuel consumption report previously submitted provided an interesting insight into some of the energy-intensive operations of [ ] however for our reporting purposes it is necessary to report mileage and fuel usage data on the [ ] vehicles reflected on the TVA. To simplify future mileage and fuel consumption reporting and lessen the administrative burden imposed on [ ]

it is suggested that the standard format be used on subsequent quarterly reports and that reporting be limited to Agency-assigned or -leased vehicles appearing on the TVA with Target Material (TM) vehicles and heavy equipment, and other categories excluded. If you perceive a continuing need for this additional data for internal management purposes, we of course are ready to accept the present structured format and extract only that data required for our reporting needs.

Give me a call if I can be of further assistance.

Regards.